



## **Teleconference 27/09/2016**

Due to the lack of availability from partners this was a shortened TC.

Attendees;

AMP Clemens Hoenninger  
C4L Noemie Drury  
E6 William Scalbert  
LASEA Jose Ramos de Campos  
USTUTT Christian Freitarg  
KITE Julie Devall

Notes from Meeting:

- Requirements Document to be filled in
- The document will include laser requirements (Spreadsheet that LASEA put together)
- LASEA and AMP to schedule a meeting to discuss some questions around requirements
- We spoke about having an Umbrella MTA document (kite would approve of this)
- Julie will send on relevant info regarding timelines, deliverable dates, milestone dates so partners have a better view of what's coming
- Julie will get in touch one-to-one with partner organisations to discuss finances
- The video which was due at M4 will be an introductory animated video with perhaps a more substantial one later on in the project when we have delivered something

