

<b>Meeting:</b>	Consortium teleconference
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<b>Date:</b>	22.02.2017
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<b>Recorder:</b>	Emma Bowden
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<b>Attendees:</b>	Michael Moller (AMO)	Emma Bowden (KITE)
	Christian Freitag (USTUTT)	William Scalbert (E6)
	Marwan Abdou-Ahmed (USTUTT)	Frédéric Gérôme (XLIM)
	Fetah Benabid (XLIM)	Jerome Alibert (GLO)
	Benoit Beaudou (GLO)	Jose Ramos (LASEA)
	David Bruneel (LASEA)	

No	Action Description	Owner
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#### TC Minutes

Review of Wok Package Progress

**WP1 – BOSCH representatives not in attendance**

**WP2 – Christian Freitag USTUTT**

Christian will update at the next TC, he is currently catching up on the project requirements.

**WP3 – Clemens not in attendance**

**WP4 – XLIM**

Work continues on the characterisation of the new fiber, it will be necessary to retest before results can be confirmed.

GLO have sent the prototype system for evaluation and expect to have feedback by the end of March.

**WP5 – Marwan Abdou-Ahmed USTUTT**

Work on amplification has started, initial testing has achieved 335 W from the 50 W seed laser. Once full characterisation has been completed USTUTT are confident of achieving 500 W.

**WP6 – Noémie Dury not in attendance**

**WP8 – Emma Bowden KITE**

The recent focus for WP8 has been the completion of the initial Plan for Use & Dissemination, this deliverable has been submitted.

Work is to begin on a press release and annual newsletter to tie in with the completion of the first reporting period.

The website is to be updated, to include all public deliverables and updated dissemination materials.

At the consortium meeting there is a need to discuss and agree on some initial details for the project workshop. Marwan explained that this is a 'seminar' where industrial contacts will be invited to attend to learn about the work of the project.

#### **WP9 – Emma Bowden KITE**

Periodic reporting is progressing, WP Leaders are currently completing the WP summaries, this is due for completion by Friday 24<sup>th</sup> February.

Partners are reminded that the technical report should reflect all work completed, and should match the reported effort in the financial claim.

#### **AOB**

- The date of the review meeting has not yet been fixed by the project officer – Marwan and Emma have chased; Emma will chase again.